29th October 2025

Dear Parents,

Loch Primary School is looking forward to another great year of teaching and learning and would like to inform you of Loch Primary School's voluntary financial contributions schedule for 2026. We are extremely grateful for the financial contribution families provided this year.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer. Your contributions this year have helped us purchase 30 new laptops and complete the construction of our Wellbeing Centre.

Within our school this support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. These financial contributions assist us with the purchasing of art and physical education equipment and resources, which in turn, supports them to be exemplary programs coinciding with our elite classroom teaching of the established subjects such as Reading, Writing and Mathematics. All these programs running alongside the traditional classroom teaching and learning programs are imperative to provide an effectively balanced education for your children. We are deeply grateful for your continued support.

For further information on the Department's Parent Payments Policy please see a one-page overview attached or for the detailed policy go to https://www2.education.vic.gov.au/pal/parent-payment/policy.

Please complete the form on the last page and return the last page only to the school **by *Friday 14th November*** so the school can prepare accordingly.

Financial Support for Families

Loch Primary School understands that some families may experience financial difficulty and offers a range of support options, including.

- Camps, Sports and Excursions Fund (CSEF) for Health Care Card Holders at January 2026.
- Individual payment plans for Extra-Curricular items and Activities.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Principal - Liz Alderson

Ph: 03 5659 4254 or **Email:** loch.ps@education.vic.gov.au

Dates to Remember

Friday 14th November 2025 – Return the Parent Payment requests for 2026 form (last page only).

January 2026 - Parent Payment requests will be on Compass to pay (you will receive a notification).

Yours sincerely,

Liz Alderson
Principal Loch Primary School

Sam Bell
School Council President

2 Victoria Road, Loch 3945
P. 03 5659 4254 **E.** loch.ps@education.vic.gov.au

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Curriculum Contributions

Below is a list of items and activities that students use, or participate in, to access the curriculum. You may choose to contribute towards the Student Stationery Pack items through the school or provide your own. If you chose to provide your own stationery you cannot then request a pack in 2026 as packs are ordered in November 2025.

Curriculum Contributions	Amount
Student Stationery/Book Pack - Stationery, folders, workbooks, Spelling Mastery book & New Wave Mental Math book	$120.00
Art Supplies – glue, glitter, paint, oil pastels, water coloured paint, acrylic paint, coloured paper, card, water-coloured pencils, fine liners, texta's, clay, pompons, straws, match sticks, icy pole sticks, googly eyes etc.	$25.00
Cooking–pasta, flour, milk, eggs, butter, sugar, jam, marshmallow, ice cream etc	$10.00
Loch PS diary – exclusive to Loch Primary School	$20.00
Electives – Gardening/Science/Art/Photography/Technology/Design	$15.00
Nessy – Online Literacy Subscription / Maths 300	$20.00
Mathletics - Online numeracy subscription	$20.00
Essential Assessment - Numeracy Subscription	$20.00
TOTAL	**$250.00**

Other Contributions for non-curriculum items and activities

Loch Primary School continues to welcome your voluntary contributions to support our school. You can make a general voluntary contribution that goes towards all of our school's important priorities for 2026 as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Other Contributions for non-curriculum items and activities	Tax deductible?	Suggested Voluntary Contribution per family			Amount
ICT – Providing Netbooks for student use	*No*	*$100*	*$120*	*$150*	$
School Grounds & Gardens	*No*	*$20*	*$50*	*$70*	$
Additional Education Support/Wellbeing Staff	*No*	*$20*	*$50*	*$70*	$
Library – New Books and Bookshelves	*No*	*$20*	*$50*	*$70*	$
				Other	$
				TOTAL	$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

2 Victoria Road, Loch 3945
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Extra-Curricular Items and Activities

Loch Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
LPS Sunsmart Hat, required for Preps/New students (buy from Loch PS)	$10.00
LPS Home Reader/Diary Bag - Prep-Grade 6, required for Prep and new students (buy from LPS)	$15.00
Prep/1/2 Sleepover – October	$10.00
Gr 3/4 Camp - (Cost TBC)	$350.00
Gr 5/6 Camp – (Cost TBC)	$350.00
School Photos – (Directly to Foons)	$40.00 - $90.00
Swimming – Pool entry/bus fares for swimming lesson days	$50.00 - $60.00
School sport/District Sport/Swimming carnival as arises, bus fares/pool entry.	$15.00 - $20.00
Lighting Prem/Inter school sport bus fares	$15.00 - $20.00
Grade 6 Graduation Bear – Approx ($15) & Big Day Out Approx ($75) in December	$110.00

Camps are invoiced directly to your family prior to the camp taking place. Payment or a payment plan is to be made before your child goes on camp, and payment in full is required before camp starts.

Hats/reader bags and extra diaries are available at the office when required, cash only please.

School photos are ordered and paid directly to our School Photographer Foons Wonthaggi.

Grade 6 polo and jumpers are paid for at time of ordering via online portal in mid November. More details to follow soon.

Loch Primary School does hold various fundraisers throughout the year and we thank our parents and families for their organisation and support of these events.

Refunds

Where the school makes the decision to cancel a program, event, incursion, excursion or school camp, the amount paid by the student shall be refunded in full. All requests need to be made in writing to the Principal.

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy and any other relevant information.

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VOLUNTARY CONTRIBUTIONS FOR 2026

(One form per family)

Please complete and return this page to the office before
Friday 14st November 2025 so stationery/book packs can be ordered.

Voluntary Parent Payment Options:

Curriculum Contributions $250.00 per student	Please write an amount
Student Full Name:	$
Student Full Name:	$
Student Full Name:	$
Student Full Name:	$
Other Contributions for non-curriculum items and activities	
ICT Equipment - Laptops & iPads	$
Grounds	$
Education Support Staff	$
Extra Library Books and Supplies	$
Other Voluntary Contributions	$
Total	$

Supplying own stationery pack items – contact the office for a list for your child's grade in 2026.

☐ **I will supply my child's stationery pack and ALL items will be taken to school for 9am Tuesday 27th Jan 2026**

Option One: One off Contribution

□ Bank transfer: Loch Primary School BSB: 633 000 Acc No. 177197456

□ EFTPOS – Zeller at School Office

□ Compass

□ Cash

Unfortunately, we are unable to accept payments for 2026 until after the 1st January 2026. Thank you!

Option Two: Flexible Contribution Options via Compass or Direct Deposit

☐ 4 x Term payments ☐ 2 x Semester payments ☐ Monthly payments

Please make an appointment before the 1st of December, to meet with the Principal Liz Alderson to discuss arrangements for flexible contribution options for 2026.

Your ongoing support is appreciated, and we are grateful for any contribution you are able to provide towards the 2026 curriculum.

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